

**San Diego Imperial Council Activity Proposal Form**

**PART A**

Activity Name: \_\_\_\_\_ Council \_\_\_\_ District

Type of event: camping \_\_\_\_ service \_\_\_\_ sports \_\_\_\_ fundraiser \_\_\_\_ other \_\_\_\_\_

Scout level attending: Cub \_\_\_\_ Boy Scout \_\_\_\_ Varsity \_\_\_\_ Venture \_\_\_\_ Adult \_\_\_\_  
age 7-10                      age 11-18                      age 14-15                      age14-20 boys and girls

Location: \_\_\_\_\_ Estimated participant fee: \_\_\_\_\_

Planned date(s): \_\_\_\_\_ Alternate date(s): \_\_\_\_\_

Council calendar has been checked: Y \_\_\_\_ N \_\_\_\_ Conflicts: \_\_\_\_\_

Participants needed: Minimum number \_\_\_\_ Maximum number \_\_\_\_ Anticipated number \_\_\_\_

Previous event history if any: Location \_\_\_\_\_ Date \_\_\_\_\_

Attendance \_\_\_\_\_ Revenue \_\_\_\_\_ Expenses \_\_\_\_\_

Primary staff: \_\_\_\_\_

Non-Scouting partners: \_\_\_\_\_

Planned Activity description:

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**PART B**

Activity Chair: \_\_\_\_\_ email \_\_\_\_\_ cell \_\_\_\_\_

Activity District Exec: \_\_\_\_\_ email \_\_\_\_\_ cell \_\_\_\_\_

Anticipated donations of money or materials: \_\_\_\_\_

Other anticipated revenue: \_\_\_\_\_

Budget Plan based on \_\_\_\_\_ participants and \_\_\_\_\_ staff: Total participant fees \_\_\_\_\_

Venue fees            \$ \_\_\_\_\_ Transportation            \$ \_\_\_\_\_ Sanitation            \$ \_\_\_\_\_

Food                                \$ \_\_\_\_\_ Equipment                                \$ \_\_\_\_\_

Recognitions            \$ \_\_\_\_\_ Program supplies            \$ \_\_\_\_\_

Staff plan including timeline: \_\_\_\_\_ Total anticipated expenses    \$ \_\_\_\_\_

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**For Council Use Only – Review Signatures**

A&CS \_\_\_\_\_ VP Program \_\_\_\_\_ Scout Exec \_\_\_\_\_  
Date \_\_\_\_\_ Date \_\_\_\_\_ Date \_\_\_\_\_